

2019-20 School Year Emergency Drills

Documentation Form

Type of Drill

Time of Drill

Fire Drill (5 Required 3 by Dec. 1 and at least 2 after Jan.1)

Standard

9:30am

Tornado Drill (2 Required (1) in March (last Weds. of March is the Statewide Tornado Drill)

Class Change

Lock Down/Shelter in Place Drill (3 required, at least 1 by Dec. 1 and at least 1 after Jan. 1

Recess

Lunch

At least one of the above drills must be conducted during a lunch or recess period

Other _____

Name of reporting School: Meadowview

Date of Drill: 1/15/2020 Time drill was held: 9:30am (pm/am)

Exact time required to evacuate/Shelter/secure: 2 min. 1 second

Total Participants: 174

Remarks: All exited quickly and safely.

This Report is for (Type of drill) Fire # 4 for school year 2019-20.

Name of person conducting drill: Kelly Hager

Title of person conducting drill: Related Services Supervisor

Signature of person conducting drill: Kelly Hager

Drill Was Coordinated With:

Emergency Management Coordinator
Name & Title _____

AND

Law Enforcement (County sheriff or Police or designee or MSP)
Name & Title _____

OR

Fire (fire Chief of Designee)
Name & Title _____

**Documentation of completed school safety Drills must be posted to the website within 30 school days and maintained on the website for at least 3 years.*