

**2021-2022 School Year Emergency Drills**

Documentation Form

<u>Type of Drill</u>		<u>Time of Drill</u>
<input checked="" type="checkbox"/> Fire Drill (5 Required 3 by Dec. 1 and at least 2 after Jan.1)	<input checked="" type="checkbox"/> Standard	<u>12:35 pm</u>
<input type="checkbox"/> Tornado Drill (2 Required (1) in March (last Weds. of March is the Statewide Tornado Drill)	<input type="checkbox"/> Class Change	_____
<input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required, at least 1 by Dec. 1 and at least 1 after Jan. 1	<input type="checkbox"/> Recess	_____
	<input type="checkbox"/> Lunch	_____
	<input type="checkbox"/> Other _____	_____

At least one of the above drills must be conducted during a lunch or recess period

Name of reporting School: **Meadowview School**

Date of Drill: 21 OCT 2021 Time drill was held: 12:35 (pm/am)

Exact time required to evacuate/Shelter/secure: 6 min.

Total Participants: 55

Remarks: \_\_\_\_\_

This Report is for (Type of drill) Fire # 2 for school year 2021/22

Name of person conducting drill: Michel McDonald

Title of person conducting drill: Principal

Signature of person conducting drill: [Signature]

Drill Was Coordinated With:

Emergency Management Coordinator  
Name & Title \_\_\_\_\_

**AND**

Law Enforcement (County sheriff or Police or designee or MSP)  
Name & Title \_\_\_\_\_

**OR**

Fire (fire Chief of Designee)  
Name & Title \_\_\_\_\_

*\*Documentation of completed school safety Drills must be posted to the website within 30 school days and maintained on the website for at least 3 years.*