

**2019-20 School Year Emergency Drills
Documentation Form**

Type of Drill

Time of Drill

- | | |
|---|--|
| <input checked="" type="checkbox"/> Fire Drill (5 Required 3 by Dec. 1 and at least 2 after Jan.1) | <input checked="" type="checkbox"/> Standard |
| <input type="checkbox"/> Tornado Drill (2 Required (1) in March (last Weds. of March is the Statewide Tornado Drill) | <input type="checkbox"/> Class Change |
| <input type="checkbox"/> Lock Down/Shelter in Place Drill (3 required, at least 1 by Dec. 1 and at least 1 after Jan. 1 | <input type="checkbox"/> Recess |
| | <input type="checkbox"/> Lunch |
| | <input type="checkbox"/> Other _____ |

10:00 a.m.

Note: Reasonable spacing between all drills

Name of reporting School: MeadowView School

Date of Drill: 9/18/19 Time drill was held: 10:00 (pm/am)

Exact time required to evacuate/Shelter/secure: 01 minute 57 seconds

Total Participants: 174

Remarks: _____

This Report is for (Type of drill) Fire # _____ for school year 19-20.

Name of person conducting drill: Ryan Harp

Title of person conducting drill: Assistant Superintendent

Signature of person conducting drill: Ryan Harp

Drill Was Coordinated With:

- Emergency Management Coordinator
Name & Title Ryan Wilkerson

AND

- Law Enforcement (County sheriff or Police or designee or MSP)
Name & Title _____

OR

- Fire (fire Chief of Designee)
Name & Title _____

**Documentation of completed school safety Drills must be posted to the website within 30 school days and maintained on the website for at least 3 years.*